

CAMERA CLUB CONSTITUTION AND BY LAWS

ARTICLE I - NAME

The name of this organization shall be the Eastman Recreation Camera Club, hereinafter referred to as the "Club".

ARTICLE II – PURPOSE

The club's purpose shall be to encourage and develop interest in amateur photography and increase the photographic knowledge of club members.

This shall be done by:

- (a) Renting photographic equipment and making facilities available to members.
- (b) Providing formal education and instruction.
- (c) Sponsoring photographic activities.
- (d) Promoting social activities, especially those pertinent to the club's photographic programs.
- (e) Providing contacts with other photographic organizations and outstanding photographers. Providing family participation and entertainment where practicable.

All activities of the club and of members or their families using the club's equipment or facilities shall be strictly noncommercial.

ARTICLE III – STEERING COMMITTEE

Section 1 - A three-member Steering Committee will be composed of officers, which are to be elected by club members. Officers can be elected from current paying membership or Life membership. The three offices are president, vice-president, secretary/treasurer. The management of Eastman Recreation Club (ERC) will appoint an ERC Advisor to the Club.

Section 2 - The term of office for elected officers shall be one year.

Section 3 - Elected officers may not succeed themselves in office.

Section 4 - Officers shall be nominated and elected in the manner specified in the by-laws.

Section 5 - Standing and special committees shall be established to carry out club's objectives. They shall make such activities known to the general membership.

Section 6 - If the conduct of any officer is such as to warrant removal from office, the office may be declared vacant by the unanimous vote of the other members of the Steering Committee and approval of the ERC Representative. Such action is to be taken only after a thorough investigation has been made and the officer given an opportunity to defend his/her actions.

ARTICLE IV – MEMBERSHIP

Section 1 - The membership of the club shall consist of active members, associates, program affiliates, life members and honorary members.

Section 2 – Active membership shall be limited to men and women employed by Eastman Chemical Company and approved contractors. Membership for active employees shall terminate upon leaving the

employ of the company. To continue as members of the club, they will have to become Program Affiliates. ERC membership is a prerequisite to membership in the club.

Section 3 – Life membership is limited to retirees of Eastman Chemical Company, Eastman Kodak, and Holston Defense Corporation. An active member, at the time of his/her retirement from the company, becomes a life member of the club, exempt from dues, and shall continue to have all the rights of active membership.

Section 4 – Associates are ERC members, such as spouses or dependents, who are not active or life members.

Section 5 – Persons who are not active members, life members or associates can participate as program affiliates.

ARTICLE V - MEMBERSHIP PRIVILEGES

Section 1 - Only Active, Life, Associate and Program Affiliate members, as defined above, may participate as members in the club. The privileges of these memberships shall include the right to vote, hold office, to participate in all club activities, and to rent or use club photographic equipment and facilities in accordance with rules and regulations pertaining thereto.

Section 2 – Dependents of club members and program affiliates plus other guests can participate in Club activities at the discretion of a Club member and the activity leader.

ARTICLE VI -DUES

Section 1 - Active, associate, and Program Affiliate members shall pay regular dues, which shall be collected in the amounts and manner prescribed in the by-laws.

ARTICLE VII - MANAGEMENT

Section 1 - The management shall be vested in the Steering Committee as defined in article III. The Steering Committee shall have control of the club affairs with full power to act for it in all business matters. The management of ERC reserves the right to overrule the Steering Committee on any matters.

Section 2 - The Steering Committee will hold meetings as required to make such rules and regulations for the guidance of the members of the club as are deemed necessary and are not herein determined. These additions or changes require the approval of the ERC Representative.

ARTICLE VIII – QUORUM

A simple majority of the voting members of the Steering Committee shall constitute a quorum.

ARTICLE IX - ACTIVITIES AND AWARDS

Section 1 - All activities of the club shall be conducted under the direction and with the permission of the ERC Representative.

Section 2 - Steering Committee meetings shall be held throughout the year in accordance with the policies and purposes of the club.

Section 3 – For club meetings involving an outside speaker, reasonable travel expenses and/or an honorarium may be paid for a non-member speaker by the club.

Section 4 – Anyone who is not an employee of Eastman Chemical Company must complete an Activity Release Form prior to participating in any activity directed by the club.

ARTICLE X - RESIGNATIONS

Resignations of officers shall be tendered in writing to both the ERC Recreation Representative and the Club President. Termination of employment (retirees excluded) in the Company shall be considered sufficient notice of resignation.

ARTICLE XI - REMOVAL OF OFFICERS AND MEMBERS

Section 1 - The Steering Committee by unanimous vote and with the approval of the ERC Representative shall have power to deny membership privileges to any member or officer for conduct judged not in the interest of the Club.

BY-LAWS

ARTICLE I - DUTIES AND POWERS OF STEERING COMMITTEE PRESIDENT

The President shall preside at all meetings of the Steering Committee except as provided below. They shall appoint all committee chairpersons, subject to the approval of the committee. They shall assume active leadership in the club at all times. They shall be an ex-officio member of all club committees.

ARTICLE II - DUTIES AND POWERS OF STEERING COMMITTEE

Section 1 – The Steering Committee shall be the governing body of the Club and shall make any and all decisions. The Steering Committee submits the Club's yearly budget, makes recommendations on equipment purchases and rental prices, and decides policies of the Club. The Steering Committee shall work closely with the ERC Representative and shall abide by all decisions of the ERC Staff Team.

Section 2 - The Vice-President, in the absence or disability of the President, shall take over their official duties. They shall, at the President's direction and in their place, be an ex-officio member of any committee

Section 3 - The Secretary/Treasurer, communicate with membership, take minutes at club meetings and submit requisitions.

ARTICLE III - MEETINGS

Section 1 - The club shall meet upon due notice at such times and places as may suit it convenience.

Section 2 - The club shall have special meetings upon the request of a majority of the Steering Committee or upon the request of ten voting members of the club. The notice of such meetings shall recite the exact nature of the business and only that business shall be transacted.

Section 3 - The Steering Committee shall meet upon due notice at such times and places as may suit its convenience upon call of the President or a majority of its members. The order of business shall be that provided prior to the meeting by the person or persons requesting the meeting.

Section 4 - A quorum for the Steering Committee meeting shall consist of a simple majority of the voting members of the committee. In absence of a quorum, the meeting shall adjourn to a later date.

ARTICLE IV- ELECTION OF OFFICERS

Refer to Article III of the Constitution and Article II of the By-Laws.

Section 1 - The election of the camera club officers shall be held annually. Notice of the election and a call for nominees.

Section 2 - No candidate for any elective office of the camera club shall be a member of the ERC staff.

Section 3 - The Vice President shall be responsible for all arrangements for the election. Election shall be by electronic form. The person receiving the largest number of votes shall be declared elected.

Section 4 - Officers shall take office on the first day of January. If the office of the President becomes vacant, this office will be taken over by the Vice-President, in which case the Steering Committee will select one of its members to become Vice-President.

ARTICLE V – TRANSITION OF POWER

Section 1 – Transition between outgoing and incoming officers will take place on January 1

Section 2 – Outgoing officers agree to transfer ownership of all communication tools to incoming officers (distribution lists, Facebook pages, websites, etc.)

ARTICLE VI - LIABILITY

Neither Eastman Chemical Company nor Eastman Recreation Club are liable for any accidents that might occur in any of the club activities.

ARTICLE VII - PROPERTY RESPONSIBILITY

Damage to property of the club, other than ordinary wear and tear, shall be paid by the members causing it. If and when the club ceases to function, all property becomes the property of ERC.

ARTICLE VIII - EXPENDITURES

Expenditures must be approved by at least two Steering Committee members before forwarding to ERC for approval. If any officer of the club has questions about the expenditure, he should contact the ERC staff representative. Expenditures of the club funds are not to be committed prior to proper approvals.

ARTICLE IX – AMENDMENTS TO CONSTITUTION AND/OR BY-LAWS

An amendment to this Constitution or By-Laws may be initiated by an active club member and presented, in writing, to the President of the Steering Committee, who shall bring it before the Steering Committee. If it passes by a majority vote of the entire committee it must be presented to the ERC Representative who will present to the Recreation Staff Team for final approval.

ARTICLE X – DUES

Section 1 – Dues for Active and Associate members is the current ERC membership dues + \$2.

Section 2 – Dues for Program Affiliates is \$10.

ARTICLE XI - DISSOLUTION

Upon the dissolution of the club and the discharge of its debts and the settlement of its affairs, any funds and properties of the club remaining thereafter shall become the property of the Eastman Recreation Club.